VOLUME 18

Financial Rules, Budget, Treasury & Procurement

OGFR · DFPR · deadlines & expenditure control · treasury, audit & taxes · GeM, vehicles & consultants

18

COMPILED BY

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odisharevenuelaws.com

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GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

***

No. 22924 /F., Date 14.08.2023

FIN-COD-MV-0004-2018

OFFICE MEMORANDUM

Sub.: **Comprehensive instructions regarding hiring of Private petrol/ diesel vehicles for official use by State Government Offices.... ...Regarding**

As a matter of policy, the State Government has decided that only a selected categories of functionaries such as Hon'ble Minister, Secretaries of Departments, District Magistrate, District Judges etc. would be provided with Government vehicles and other officers / offices would be authorized to hire vehicles for performing official business and for undertaking tours.

2. The norms and modalities of hiring of private vehicles for official use were fixed vide FDOM No. 34085/F Dated 29.9.2012, FDOM No. 27037/F Dated 8.10.2015, FDOM No 30464/F dated 06.09.2019 and FDOM No 33326/F dated 27.09.2019.

3. In the meantime, some instructions have become outdated. Therefore, the existing provisions have been reviewed comprehensively. Now, by consolidation and supersession the provisions of FDOM No. 34085/F Dated 29.9.2012, FDOM No. 27037/F Dated 8.10.2015, FDOM No 30464/F dated 06.09.2019 and FDOM No 33326/F dated 27.09.2019, the following provisions are made. The provisions of this Office Memorandum shall be followed scrupulously by all concerned for hiring of private petrol / diesel vehicles for official use.

4. The maximum hiring charges in respect of different kinds of hired vehicles are re-fixed with mileage as tabled below:

- 1 -

Sl.No	Category of offices	vehicles	Maximum hire charges per month excluding taxes (in Rs)	Minimum Average Mileage (in KM/Lit)
1	2	3	4	5
1.	Blocks/Tahasils and other field offices	TUV300 /Bolero /Sumo Gold / Ertiga etc	Rs 31,000/-	10
2.	District/Range level Offices	Tiago/ Bolt/ Celerio (Petrol) etc	Rs 20,000/-	17
3	Collectors /Superintendent of Police /and other equivalent Officers (For their own use)	Scorpio/Creta/Mahindra Marazzo etc	Rs 37,000/-	10
4	Heads of Department /Secretariat (Pool vehicles)	Tiago/ Bolt/ Celerio ets	Rs 20,000/-	17
5	Special Secretaries / Additional Secretaries /Heads of Department (For their own official use)	Zest/Tigor/Swift Dzire/ Xcent/ Etios (Petrol) ets	Rs.26,000/-	17

6	Principal Secretaries /Secretaries and other equivalent officers (For their own official use)	Ciaz/Honda City (Petrol) etc.	Rs.30,000/-	12
7	Officers of the Apex Scale	Innova/ Hexa/Xuv 500	Rs 42,000/-	9
8	Hon'ble Ministers/Other Dignitaries	Innova/ Hexa/Xuv 500	Rs 42,000/-	9
9	Colleges/Universities/Training Institutes/and other equivalent institutions	Private Mini Bus (30–32-seater)	Rs 85,000/-	6

Note-1: The model of vehicles in column-3 above is only indicative. Vehicles of similar model and segment, having the same mileage and hiring charges, can be engaged.

Note-2: Only those HoDs, who do not have an earmarked vehicle and have to perform extensive tours, will also be allowed to hire a vehicle at par with Collectors/Superintendent of Police on case-to-case basis with concurrence of Finance Department.

Note-3: The mileage, as prescribed above, shall also be applicable for equivalent model of Government Vehicles.

5. **Terms and Conditions for Hiring Vehicles:**

i. Administrative Departments shall hire vehicle for official use in substitution of existing government vehicles after completion of the condemnation and scrapping of the vehicle in terms of guidelines issued by Commerce & Transport (Transport) Department and as amended from time to time.

ii. **Hiring sought for, without condemnation of existing vehicles and hiring of vehicle for new offices or for entitled officers, will require prior concurrence of Finance Department.**

iii. The procuring entity shall follow a transparent bidding process for selection of the Service Providers for hiring of vehicles. A standard model bidding document (MBD) is enclosed at **Annexure-I** for use of procuring entities. In view of pollution being high, it is preferable to hire BS-VI emission compliant Vehicles.

iv. The hiring charges do not include fuel cost (petrol/diesel) which is to be paid separately basing on actual consumption and as per norms.

v. The vehicles hired shall be in good condition and shall not be older than three years. **Vehicles older than seven years should be replaced by new vehicles by the service provider.**

vi. The Service Providers will ensure that the vehicle is kept under optimum running condition and avoid accidents attributable to lack of maintenance/upkeep. **The hired vehicles cannot be used for any private/commercial purpose beyond office hours or during holidays.**

vii. The model Service Provider Agreement is attached at **Annexure-II**.

viii. Vehicles may also be hired through electronic platform such as GeM etc. by adhering to the aforesaid norms. The maximum hiring charges as indicated in column-3 of the table of para-4 shall not apply for the vehicle to be hired through electronic platform as the hiring charges of electronic platform may be inclusive of fuel cost, lubricant etc.

ix. Log books shall be maintained as per the format at **Annexure-III**. Kilometre reading and POL drawn shall be necessarily recorded in relevant columns and verified regularly by the authorized officer before releasing payment.

x. The service provider shall have a valid OGST registration to participate in the tendering.

xi. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.

xii. The recurring expenditure involved in hiring of vehicles shall be met from the Budget sanctioned for respective Offices under the object head of "Motor Vehicles".

xiii. The hiring may be discontinued immediately, when the vehicles are no longer required for offices.

xiv. Sanction for hiring of vehicles for one-time sporadic requirement on case-to-case basis shall be accorded by concerned Administrative Department.

6. **Ceilings of Usage:**

i. Vehicles used by Officers of the grade of Heads of Department and above up to maximum of 2500 kms in a month.

ii. Vehicles used by other Officers and for pool duty up to maximum of 2000 kms in a month.

iii. In case of variation exceeding 20%, the concurrence of Administrative Department shall be taken.

Note-1: The ceiling on usage, as prescribed above, shall also be applicable for equivalent model of Government Vehicles.

7. The period of the contract shall be initially for a period of 2 years which can be extended subject to satisfactory performance.

8. EMD / Bid Security and Performance Security shall be as per the provision of Odisha General Financial Rules and as amended from time to time.

These instructions shall be effective from the date of issue of this Office Memorandum.

By orders of the Governor,

Principal Secretary to Government

-5-

Annexure-I

Model Bidding Document

Government of Odisha

_____Department/Heads of Department/Office

Quotation/Tender Call Notice

Sealed quotations/tenders are invited from interested reputed Travel Agencies / Tour Operators / Private individuals for providing _____ nos. of AC Petrol/Diesel driven vehicles having sitting capacity not more than _____ including driver, which shall conform to the Terms and conditions (Appendix-A) for official use in _____Department/Office on monthly rent basis:

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporations, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
4. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs. _____ shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the _____and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.

7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).

8. The Vehicle must achieve a fuel efficiency of _____ kM per litre.

9. The details of the make and year of manufacture of the vehicle, registration no., mileage (kM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Appendix-B).

10. The Quotation completed in all respect should reach the undersigned on or before_____ by _____ P.M. and shall be opened on the same day at _____P.M. in presence of the bidders or their authorized representatives.

11. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with _____ of the Department/ Heads of Department/Office on payment of Rs.1000/- from _____ to _____ or can be downloaded from Odisha Govt. Website www.Odisha.gov.in from Dt. _____ to Dt. _____. In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand Draft for an amount Rs. 1000/- (Rupees One Hundred) only towards the cost of application along with the application.

Seal & Signature of

Quotation/Tender Calling Authority

Designation

Annexure-A

Terms & Conditions

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.

2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.

4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.

5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.

7. The vehicles shall report for duty for minimum of 25 days in a month.

8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.

9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of

Quotation/Tender Calling Authority

Designation

Annexure-B

General Information

Sl No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	OGST Number	
4	GeM Registration Number	
5	Bank Account No and IFSC Code	
6	Registration No. of Vehicle	
7	Year of Manufacture	
8	Make & Model	
9	Date of registration	
10	Name & complete address of the owner of vehicle	
11	Fitness Certificate validity	
12	Pollution Certificate validity	
13	Permit validity	
14	Insurance validity	
15	Name / Address of the Driver	
16	D.L. No. & Validity of the D.L. of the Driver	
17	Proposed hire Charge of the vehicle per month excluding fuel cost	
18	Rate of fuel consumption / Mileage per litre	
19	Contact Number of the Service provider (Tenderer/Quotationer)	
20	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of

Quotationer / Tenderer

Annexure-II

Service Provider Agreement

1. This Agreement is made on this _____day of _____ _____(Month)_____(Year) on the orders of Governor of Odisha by and between the "Principal" **Name of the Office, address** ((which expression shall unless be excluded by or repugnant to the context be deemed to include its successors and assigns) and "Service Provider" **Name , having its registered office (detailed address) herein after called "agency"** which expression shall unless excluded by or repugnant to the context be deemed to include its successors and assigns; herein after described as 2nd Party.

2. Whereas the Principal is desirous of engaging the Agency to provide vehicle on hiring basis and the Agency is agreed to provide the vehicle as its service provider with the terms and condition mentioned hereinafter.

2.1 Whereas the Agency is the owner of a make and model of motor vehicle of the following description : Registration number _____; Model _____; Chassis number _____; Engine number _____; Color _____; Year of Manufacture _____.

2.2 Whereas the Service Provider having PAN No._____and GST No_____ which are valid on this date.

3.0 Rental:

The motor vehicle is hereby hired for _____ year at the rate of _____per month (excluding GST) payable monthly and the mileage of the vehicle, which will be governed as per the Finance Department O.M No _____ Dated_____. The contract will be renewed subject to satisfaction of the Principal.

4.0 The Service Provider Obligations:

4.1 Service provider agrees to terms and conditions of the contract and shall ensure full compliance to them.

4.2 Agency agrees to provide quality services as per SLAs mentioned in the contract.

4.3 Agency shall ensure that vehicle deployed shall arrive at designated location on time. In an event of delay in arrival beyond 15 minutes, user shall have right to hire other taxi services (which may or may not be of similar hired car category). The fare charges shall be charged to service provider.

4.4 Agency to ensure that all maintenance work related to assigned vehicle shall be carried out in off duty hours.

4.5 In the event of break-down, servicing & repairs of the assigned vehicle the service provider at his own cost shall make alternate arrangement by providing similar or higher class of vehicle(s) for which agreement is entered into. Failure to do so will evoke penalty or possible termination of contract.

4.6 The Agency shall not be allowed to sub-let the Contract.

4.7 The Agency shall only provide vehicles which have the comprehensive insurance.

4.8 Police verifications for deployed driver shall be ensured by the Agency.

4.9 Agency shall update the log book at least once in every 72 hours. Failure to do so shall be penalized as per this contract. At the time of termination of contract, the service provider shall hand over the log book (s) to the principal.

Vehicle:

4.10 The vehicle should have commercial license. The vehicle should not be more than three years old from the date of the Service request. **Vehicles older than seven years should be replaced by the service provider**. During replacement of the vehicle or driver, as the case may be, the pass/id card issued, if any, shall be surrendered.

4.11 The Agency will deploy the vehicle, which is well maintained, cleaned thoroughly both internally and externally. Vehicle shall be equipped with medical kit. The vehicle should have a mobile charger and ambient freshener.

4.12 The Agency shall ensure that all electrical connections including lights (both brake and front), horn, turn indicators, and other vehicle systems shall be periodically checked and maintained by Service Provider to avoid any inconvenience to the Principal.

4.13 Agency shall ensure that the vehicle should be parked at the place as advised by the Principal and should be available, when not in duty. If the vehicle needs to be away for some reasons like refuelling, petty repairing etc., it should be with the knowledge of the Controlling Officer of the Principal. Moving away without the knowledge of the Controlling Officer of the Principal will be considered as non-available and will be liable for penalty.

Driver:

The Agency shall be responsible for the acts and deeds of drivers of the vehicles that include the following:

4.14 Drivers that possess a valid commercial driving license shall be deployed by the agency.

4.15 Driver should be properly dressed in neat and clean attire, if required driver should wear uniform of specific colour as per requirement of the Principal. The Agency shall provide at his own cost proper uniform and badges as per

STATE MOTOR VEHICLES RULES (amended up to date) and photo identity cards to the drivers.

4.16 The driver of the vehicle deployed for user department duties maintain polite & courteous behaviour towards department users as well as to other departmental staff. Following may be construed as "Misbehaviour" and shall attract penalties as per provisions of the contract. Repeated instances may result in termination of services.

i) Denial of duty during contract period, or during hours as noticed by user departments;
ii) Use of abusive language;

4.17 The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such an event user department shall have full rights to terminate the contract with immediate effect.

4.18 Driver must be provided a working mobile phone and contact number be provided to user department.

4.19 In an event that for any reasons the driver changes his contact number during the tenure of the contract then Agency will immediately notify the user department of the above change.

4.20 The driver shall be reachable at all times during duty hours.

4.21 Gossiping with the guests and using mobile phone during driving is not allowed. In case of urgency, driver should park the vehicle with permission from the user and talk in the mobile to the minimum duration.

4.22 As soon as the driver is advised to attend any guest by the administration, the driver should call /SMSs the guest giving his mobile and vehicle details. Charges of calls /SMSs will be on agency's account.

4.23 Vehicle and driver should not be changed frequently. Any such changes should be informed by the agency to the authority well in advance for permission.

Statutory Rules compliance & Taxes:

4.24 The hiring charges do not include fuel cost (petrol/diesel) which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair maintenance, replacement of spare parts, lubricating oil of engine, Gear Box & diffential coolant, Tyres & Tubes, Battery etc. and salary of the driver, payment of insurance/Road tax etc. required for operation of the vehicle will be borne by the Agency.

4.25 The Agency shall take comprehensive insurance cover with third party unlimited liability risk of the vehicles as per the user department requirement. User shall not be liable for any damages whatsoever to public property and /or any third person due to any accident arising out of and in the course of deployment of service provider's vehicle.

4.26 The Agency shall be solely responsible for any claims by any third party and/or employees of user department traveling in the vehicle for any injuries caused by the driver of the vehicle whether by accident or otherwise.

4.27 The user department will in no way be responsible for violation of traffic rules and /or infringement of any other law for the time being in force, either by the driver of the vehicle or by the service provider. The driver as well as Agency shall comply with relevant rules and regulations of Motor Vehicles Act and Rules applicable at present or in future during the tenure of the contract and as may be enforced from time to time for which user departments would not be held liable/responsible in any manner what so-ever. Onus of compliance of all the applicable Laws/Acts/Rules including those under Motor Vehicle Acts/Rules shall rest with the Agency only and user/user departments will not be liable in any manner.

4.28 The Agency shall be responsible for ensuring compliance with the provisions related to Labour Law and specially Minimum Wages Act, Payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labour [R&A] Act, Workmen Compensation Act etc. as applicable from time to time. The employees of the Agency shall not be deemed to be employees of the user department and hence the compliance of the applicable acts laws will be the sole responsibility of the Agency.

4.29 The Agency shall be personally responsible for any theft, misconduct and /or disobedience on the part of drivers so provided by him.

4.30 During the contract period, if the vehicle is seized or detained or requisitioned by Police/Motor Vehicle Authority or any other authorities for whatsoever reasons that will be at the service provider's risk. Also, alternate vehicle of similar or higher category will be provided by Agency without any extra charges.

4.31 The vehicles deployed for duty for the user department shall at no point of time carry any person other than personnel authorized by user department.

4.32 The vehicle cannot be put to any private/commercial use beyond the duty hours or on holidays. Unauthorized use of the vehicle by the driver/service provider will lead to unilateral termination of the contract with immediate effect. The Agency has to ensure the safety of passenger by avoiding negligent driving by their drivers such as over speeding, rash driving, and driving vehicle without brakes/defective brakes.

4.33 The mileage count will start from the location of pickup and no extra kilometres from the garage to the pickup point will be provided. The mileage count will also terminate at the dropping point and not up to the garage.

5 The obligations of Principal:

5.1 Principal shall make the payment towards hiring charges of the vehicle at the end of every month by credit into the bank account of the Agency within 15 days from the date of receipt of bills complete in all respect. User department shall pay the vendor all amounts on an invoice that are not the subject of a bonafide dispute within 15 days after department's receipt of a valid invoice that complies in all material respects in terms of this Agreement;

5.2 The payment shall be subject to any deductions such as penalties, statutory deduction etc.

5.3 Principal shall accept the log book entries updated by Driver. Failure to take action on log book entries updated by Driver shall result in auto acceptance of reading provided by service provider.

5.4 The Principal shall be responsible for costs relating to fuel, toll gate charges, parking charges and oil topping up between services and other statutory levies, if any, paid during the journey would be billed on actual and shall be paid by Principal.

5.5 All distances shall be calculated from the reporting point. No payment shall be made for journey from garage to reporting point.

6. Terminations:

6.1 The Principal shall have the right to terminate this Agreement, upon it giving 1 (one) months' notice in writing.

6.2 The Agency shall have the option to terminate this Agreement upon giving 1 (one) months' notice in writing and upon refund of any rental fees paid in advance, over and above the notice period.

6.3 Final payment after termination of the contract shall be released on submission of the log book(s) of the vehicle, car pass and pass/id card issued to the driver, if any.

7. Force majeure

Neither party to this Agreement shall be liable for failure to perform any of its obligations hereunder if prevented from doing so by reason of force majeure.

8. Entire agreement

This Agreement together with the schedules and annexes hereto constitutes the entire agreement and understanding between the Parties and supersedes all previous agreements, understandings and/or representations between the Parties.

9. Waiver of remedies

No forbearance, delay of indulgence by either Party in enforcing the provisions of this Agreement shall prejudice or restrict the rights of either Party nor shall any waiver of its rights operate as a waiver of any subsequent breach and no right, power or remedy herein conferred upon or reserved for the Party is exclusive of any other, power or remedy available to the Party and each such right, power or remedy shall be cumulative.

10. Assignment & change in ownership/management:

10.1 The Agency shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part without the prior written consent of the Principal.
10.2 The Agency shall immediately notify Principal of any change of ownership or management of the Agency's business.

11. Headings:

The headings to the clauses of this Agreement are for the ease of reference only and shall not affect the interpretation or construction of the Agreement.

12. Resolution of disputes:

In the event of any dispute or difference relating to the interpretation and/or application of the provisions of this Agreement, such dispute or difference shall be resolved through mutual consultation by the Secretary of the concerned Administrative Department on behalf of Government of Odisha and the Authorized signatory of the Service Provider.

13. Applicability of laws:

The Agreement shall be governed by the Indian Laws for the time being in force.

WITNESS WHEREOF the parties hereto have subscribed their respective hand this_____day of_____first above written.

FOR AND ON BEHALF OF Governor of Odisha

(AUTHORISED SIGNATORY)

Principal

WITNESS:

1.

2.

FOR AND ON BEHALF OF Service Provider/Agency

(AUTHORISED SIGNATORY)

WITNESS:

1.

2.

In the presence of

Name:

Address:

Signature: _____

Annexure-III

Log-Book

Date	Place of departure and time	Place of arrival and time	Kilometre age/ Hours done	Purpose of journey	Name and designation of officer using
1	2	3	4	5	6

Petrol/Diesel					Signature of the Driver	Signature of the officer	Remarks
Petrol/ Diesel in tank	Petrol/ Diesel supplied	Total	Petrol/ Diesel consumed	Balance in tank			
7	8	9	10	11	12	13	14

Memo No 22925 **/F** **Date** 14.08.2023

Copy forwarded to PS to Hon'ble Minister, Finance / OSD to Chief Secretary/PS to Development Commissioner-cum-Additional Chief Secretary/ Accountant General (G & SSA) Odisha, Bhubaneswar / Accountant General (E&RSA), Odisha, Bhubaneswar/ Accountant General (A&E), Odisha, Bhubaneswar / Deputy Accountant General (Works), Odisha, Puri / All Heads of Departments / All Revenue Divisional Commissioners / All Collectors/ All Financial Advisors / All Assistant Financial Advisors / Director, Madhusudan Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar / Director, Gopabandhu Academy of Administration, Bhubaneswar/ Principal, Short Hand and Type Writing Institute, Bhubaneswar /All Treasury Officers/All Special Treasury Officers / All Sub-Treasury Officers, for information.

14/08/2023

Under Secretary to Government

Memo No 22926 **/F** **Date** 14.08.2023

Copy forwarded to P.S. to Principal Secretary, Finance/P.S. to all Special Secretaries/ P.S. to all Additional Secretaries/ All Officers/ all Branches of Finance Department/ Guard files (10 copies) for information and necessary action.

14/08/2023

Under Secretary to Government

Memo No 22927 **/F** **Date** 14.08.2023

Copy forwarded to the Deputy Director (Printing) Odisha Government Press, Cuttack for publishing of the Memorandum in Odisha Gazette.

14/08/2023

Under Secretary to Government

Memo No 22928 **/F** **Date** 14.08.2023

Copy forwarded to the Head, Portal Group, Lok Seva Bhawan, Bhubaneswar, Odisha for information and necessary action.

It is requested to hoist this Office Memorandum in the website of Finance Department (www.odisha.gov.in / finance).

14/08/2023

Under Secretary to Government

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

***

No. 19409 /F., Dated 24.06.2017
FIN-CODES-RULE-0005-2015

OFFICE MEMORANDUM

Sub : ***Delegation of powers to Collectors for hiring of vehicles in new Tahasils and existing Tahasils/blocks***

In Finance Department O. M. No.27037/F dated 8.10.2015, Administrative Departments have been delegated the powers of hiring of private vehicles for official use in substitution of existing Government Vehicles after completion of the process of condemnation and auction of the old vehicles and deposit of sale proceeds in the Treasury.

2. A proposal has been moved by Revenue Department on re-delegation of powers of Administrative Departments to District Collectors to accord permission for use of hired vehicles by the newly created Tahasils for administrative convenience. After careful consideration, Government have been pleased to modify the FDOM referred above to the extent that Collector of the districts are authorized to exercise power under the Delegation of Financial Powers Rules, 1978 for the following:

i) Sanction of a hired vehicle to the newly created Tahasil offices within the parameters prescribed by Finance Department for field level offices in FDOM No. 27037/dt 8.10.2015;

ii) Sanction of a hired vehicle to existing Tahasils/ Block Development Officers as replacement for the existing vehicle, which has been condemned, auctioned and sale proceed has been deposited in the Treasury.

3. This Office Memorandum shall come into force with immediate effect, and the previous OM No. 27037/F dated 8.10.2015 issued in this respect stands modified to the above extent.

By order of the Governor

Pandey

(Tuhin Kanta Pandey)
Principal Secretary to Government

Memo No. 19410 /F., Date 24.06.2017

Copy forwarded to the Secretary to Governor/Principal Secretary to Chief Minister / Private Secretary to all Ministers and Ministers of State/ Accountant General (G& SSA), Odisha, Bhubaneswar / Accountant General (E &RSA), Odisha, Bhubaneswar / Accountant General (A & E), Odisha, Bhubaneswar / Deputy Accountant General (Works), Odisha, Puri /Advocate General, Odisha, Cuttack / All Departments of Government/ All Heads of Departments / All Collectors / All Sub Collectors / All Public Sector Undertakings / All Financial Advisors/ All Assistant Financial Advisors / Director, Madhusudan Das Regional Academy of Financial Management, Chandrasekharpur, Bhubaneswar/ Director, Gopabandhu Academy of Administration, Bhubaneswar/ Principal, Short Hand and Type Writing Institute, Bhubaneswar / All Treasury Officers/ All Special Treasury Officers/ All Sub-Treasury Officers/ All Universities/ All P.S.U.s/ All U.L.Bs for information.

24/06/17
Under Secretary to Government

Memo No. 19411 /F., Date 24.06.2017

Copy forwarded to the Transport Commissioner, Odisha, Cuttack/All R.T.Os/ All M.V.Is for information and necessary action.

24/06/17
Under Secretary to Government

Memo No. 19412 /F., Date 24.06.2017

Copy forwarded to P.S to Additional Chief Secretary, Finance/P.S. to all Special Secretaries/P.S. to all Additional Secretaries/ All Officers/ all Branches of Finance Department/Guard files(10 copies) for information and necessary action.

24/06/17
Under Secretary to Government

Memo No. 19413 /F., Date 24.06.2017

Copy forwarded to the Head, Portal Group, Secretariat, Bhubaneswar, Odisha for information and necessary action. It is requested to hoist this Office Memorandum in the website of Finance Department (www.odisha.gov.in/finance) for general information.

24/06/17
Under Secretary to Government

BY EMAIL

BOARD OF REVENUE, ODISHA, CUTTACK

No.BOR-BUD-BUD-0004-2023- 26 /Bud. Dt.29.04.2023

From

Sri Subrata Satpathy, IAS
Financial Advisor.

To

All Tahasildars/Addl. Tahasildars.

Sub: Clarification regarding incurring expenditure under the unit Motor Vehicle.

Madam/Sir,

In inviting a reference to the subject cited above, I am to intimate you that Govt. in Finance Department vide their Memorandum No. 10954 dt. 14.03.2001 adopted the austerity measure for ceiling limit of consumption of fuel for official use. A Tahasildar can consume only 3 litres per working day and no additional provision should be allowed under Motor Vehicle (Pol) in any department. But a huge amount has been requested under the unit Motor Vehicle from most of the Tahasil offices for arrear payment of pending vouchers which is more than the yearly provision for a single Tahasil office. From the arrear amount reflected shows that an abnormal expenditure has been made on MV(Pol) violating Govt. guideline.

The ceiling on consumption of petrol/diesel per month for vehicles used by different offices fixed earlier has been withdrawn with effect from 09.11.2022 vide Finance Department Office Memorandum No. 27774/F., dt.09.11.2022. But keeping in view of the budgetary provision under the unit – 397-MV(Pol), Tahasildars cannot incur expenditure at their own sweet will. The expenditure on MV(Pol) should be limited to Rs. 70,000/- per year i.e. around 1000KM@mileage mentioned in FDOM No. 30464/F dated 06.09.2019 (in respect of Hiring Vehicle). Further, it is clearly instructed that the hired vehicle/Govt. Vehicle shall not be used for any domestic and commercial purpose.

BOR-BUD-BUD-0004-2023/01/2023

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Tahasildars are requested to submit the details of excess expenditure beyond ceiling with justification like any exigency/ Law & Order/ COVID etc with countersignature of Sub-Collector concerned for examination at our end and onward transmission to Govt. for sanction of funds.

Yours faithfully,

25/4/23
Financial Advisor

Memo No. 27 / Dt. 29.04.2023

Copy forwarded to the F.A-cum-Spl. Secretary to Govt, Rev. & DM Department, Odisha, Bhubaneswar for information & necessary action.

Financial Advisor
29/4/23

BOR-BUD-BUD-0004-2023/01/2023

Scanned with OKEN Scanner

TOP PRIORITY
BY EMAIL

BOARD OF REVENUE, ODISHA, CUTTACK

No.VII – 01/2022- 16 /Bud. Dt.19.04.2022

From

Sri Subrata Satpathy, IAS
Financial Advisor.

To

All Tahasildars & Addl. Tahasildars.

Sub: Non maintenance of Vehicle Log Book properly by the DDOs.

Sir,

In inviting reference to the cited subject, I am directed to say that, Internal Audit, Board of Reveue, Odisha has observed the DDOs are not ensuring to maintain vehicle log book up to date so as to see the genuineness/correctness of expenditure related to vehicle. But the DDOs are requesting frequently for placing of allotment, which is quite unexpected and beyond the standard limits fixed by Govt. in finance Department. Moreover, huge expenditures are being incurred through advances from available funds, towards fuel 397-MV expenses.

Incurring expenditure without maintaining the vehicle logbook leads to undesirable and suspicious expenses. Therefore it is hereby instructed that henceforth request for allotment under fuel (397-MV) shall be supported by documents and a copy of vehicle logbook with justification for expenses. The DDOs should also certify that the genuineness of expenses and maintenance of logbook before drawl of funds under fuel (397-MV).

This may be treated as ***"EXTREMELY URGENT"***.

Yours faithfully

19/4/22

Financial Advisor

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

***

No. 10335 /F., Date 31.03.2023

FIN-COD-MV-0001-2016

OFFICE MEMORANDUM

Sub.: Adoption of austerity measures- Ban on purchase of vehicles

In the interest of austerity and more efficient use of resources, the State Government had decided not to allow purchase of vehicles for official use, except for Judges of Hon'ble High Court vide FD Letter No 5421/F dated 14.02.2020 and hiring has been adopted as default mode except in rare cases such as security related requirements.

2. The State Government has now decided to allow purchase of vehicles for official use of functionaries / officers as indicated in para-3 by adhering to the conditions stipulated in para-5.

3. Procurement of new vehicle is allowed for the following categories of functionaries for official use, in relaxation of provision of FD Letter No 5421/F dated 14.02.2020, within the price and mileage as indicated below:

Sl No	Functionaries	Type of vehicles (Indicative only)	Price (Rs in lakh)	Mileage (KM/Litre)
1	2	3	4	5
1	Hon'ble Ministers	Toyota Innova / Tata Hexa / Mahindra XUV 500	25	9
2	Chief Secretary / Officers in the rank of Apex Scale and equivalent / High Dignitaries	Toyota Innova / Tata Hexa / Mahindra XUV 500	25	9
3	Principal Secretary / Commissioner-cum-Secretary and officers in the equivalent rank	Maruti Ciaz / Honda City	15	12
4	District Judge	Maruti Ciaz / Honda City	15	12
5	Collector / SPs	Mahindra Scorpio / Hyundai-Creta / Mahindra Marazzo	15	10

4. No vehicle shall be purchased by any office, other than those mentioned in para-3 and hiring of vehicles shall be allowed in such cases by adhering to the provision of FDOM

No 30464/F Dated 06.09.2019, FDOM No 33326/F Dated 27.09.2019, FDOM No 27037/F dated 08.10.2015 and FDOM No 34085/F Dated 29.09.2012.

5. The procurement of vehicles shall be made by adhering to the following conditions:
   a) Prior concurrence of Finance Department;
   b) One officer one vehicle principle shall be followed;
   c) New vehicle shall be procured only on completion of life span and condemnation of the vehicle in use;

6. Govt of India and many States have brought out policies which encourage and incentivise purchase of EVs and hybrid cars, with an objective of significantly reducing the use of conventional fossil fuel-based vehicles and switching over to vehicles based on cleaner technologies. The State Government will also allow Department to purchase EVs and hybrid vehicles, once the modalities are worked out in consultation with Commerce & Transport (Transport) Department.

7. These instructions shall be effective from the date of issue.

By orders of the Governor,

Principal Secretary to Government

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

***

No. 3201 /F., Date 30/01/2023

FIN-COD-MV-0001-2023

OFFICE MEMORANDUM

Sub.: Scrapping Policy for condemned Government vehicles.... regarding

The life span of Government vehicles has been fixed at "15 years or 2,50,000 KMs (distance travelled), whichever occurs earlier" in terms of provision of Annexure-I under Rule-20 of "Rules Regulating Control and Use of Government Vehicles". Further, Rule-23 of Rules Regulating Control and Use of Government Vehicles prescribes the procedure for condemnation and disposal of condemned vehicles.

2. In the meantime, Ministry of Road Transport & Highways (MoRTH), Government of India has amended the Central Motor Vehicles Rules, 1989 vide Notification dated 16th January, 2023 and revised the lifespan of Government vehicles to 15 years calculated from the date of initial registration. Further, it is mandated that disposal of such vehicles, after the expiry of the fifteen years from the date of initial registration of the vehicle, shall be ensured through the Registered Vehicle Scrapping Facility set up in accordance with the Motor Vehicles (Registration and Functions of Vehicle Scrapping Facility) Rules, 2021, as amended from time to time.

3. Keeping in view, the long-term objectives of the Government to pursue environment friendly practices towards reduction of pollution and optimum usage of fuel efficiency, it has been decided that henceforth all condemned vehicles, including prematurely condemned vehicles, belonging to State Government shall only be scrapped at Registered Vehicle Scrapping Facilities (RVSF) as per guidelines of Commerce & Transport Department issued from time to time.

4. Vehicles which have been declared condemned or reaching 15 years of life span, whichever is earlier, shall not be sold through auction. All these vehicles shall only be scrapped at RVSF.

5. Any exception to this, shall require approval of the Finance Department.

6. The detailed procedure for scrapping of vehicles shall be notified by Commerce & Transport (Transport) Department separately.

7. The relevant provision of Rules Regulating Control and Use of Government Vehicles and Odisha General Financial Rules shall be deemed to be amended.

8. These instructions shall be effective from the date of issue.

By orders of the Governor,

Principal Secretary to Government

Memo No. 3206 **/F., Dt.** 30/01/2023

Copy forwarded to Principal Secretary to Hon'ble Governor / PS to Hon'ble Chief Minister / PS to Hon'ble Minister, Finance for kind information of Hon'ble Governor / Hon'ble Chief Minister / Hon'ble Minister, Finance.

Joint Secretary to Government

Memo No. 3207 **/F., Dt.** 30/01/2023

Copy forwarded to OSD to Chief Secretary / PS to DC-cum-ACS for information of Chief Secretary / DC-cum-ACS.

Joint Secretary to Government

Memo No. 3208 **/F., Dt.** 30/01/2023

Copy forwarded to all Departments / Heads of Department for information and necessary action.

Joint Secretary to Government

Memo No. 3209 **/F., Dt.** 30/01/2023

Copy forwarded to All Revenue Divisional Commissioners/All Collectors for information and necessary action.

Joint Secretary to Government

Memo No. 3202 **/F., Dt.** 30/01/2023

Copy forwarded to the Commissioner of CT & GST, Odisha, Cuttack / Director of Treasuries & Inspection, Odisha, Bhubaneswar / Director, MDRAFM / Director, Local Funds Audit / Director, Savings & FS / Controllers of Accounts / Registrar, Odisha Sales Tax Tribunal for information and necessary action.

30/01/2023

Joint Secretary to Government

Memo No. 3203 **/F., Dt.** 30/01/2023

Copy forwarded to PS to Principal Secretary Commerce & Transport (Transport) Department / Transport Commissioner, Odisha Cuttack for information of Principal Secretary Commerce & Transport (Transport) Department / Transport Commissioner, Odisha, Cuttack.

30/01/2023

Joint Secretary to Government

Memo No. 3204 **/F., Dt.** 30/01/2023

Copy forwarded to all Officers and Branches of Finance Department for information and necessary action.

30/01/2023

Joint Secretary to Government

Memo No. 3205 **/F., Dt.** 30/01/2023

Copy forwarded to the Head, Portal Group, Lok Seva Bhawan, Odisha, Bhubaneswar for information and necessary action. It is requested to hoist this office memorandum in the website of Finance Department.

30/01/2023

Joint Secretary to Government

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

***

No. 14068 /F., Date 30.05.2026
FIN-COD-MV-0004-2026

OFFICE MEMORANDUM

Sub.: **Procurement of Electric Vehicles (EVs) for official use – Reg.**

In view of the prevailing fuel and energy challenges arising out of West Asia crisis and the increasing burden of fuel expenditure, the State Government is pleased to issue the following instructions for mandatory procurement of Electric Vehicles (EVs) for official use w.e.f 1st June ,2026.

2. The procurement of Electric Vehicles shall be made by adhering to the following conditions.

(i) New EVs shall be purchased within the maximum price as indicated below.

Sl. No.	Functionaries	Maximum Price (Exclusive of taxes and statutory dues) (in Rs. Lakh)
1	2	3
1	Hon'ble Governor / Hon'ble Chief Minister / Hon'ble Chief Justice and other Hon'ble Judges of Orissa High Court/ Hon'ble Minister	30
2	Chief Secretary / Development Commissioner / Agriculture Production Commissioner / Secretary of Department (Additional Chief Secretary/ Principal Secretary/ Commissioner-cum-Secretary) and Officers in the equivalent rank	25
3	District Judge / Collector / SP	20

(ii) Procurement of EVs shall be made only after prior concurrence of the Finance Department.

(iii) New EVs shall be procured only after completion of the prescribed lifespan and condemnation/ scrapping of the existing vehicle.

(iv) EVs manufactured by TATA, Mahindra, Maruti shall be purchased .

(v) "One Officer One Vehicle" principle shall be strictly adhered to while procuring EVs.

3. Procurement of petrol/diesel vehicles shall be allowed only under exceptional circumstances w.e.f 1st June ,2026 .

4. The above instructions shall also be applicable to all Government and Government-supported Undertakings/ Institutions/ Universities/ Societies under the State Government.

By order of the Governor

30/05/2026

(Sanjeeb Kumar Mishra)

Principal Secretary to Government

Memo No. 14069 /F Date 30.05.2026

Copy forwarded to P.S. to Hon'ble Chief Minister for kind information of Hon'ble Chief Minister.

30/05/2026

Under Secretary to Government

Memo No. 14070 /F Date 30.05.2026

Copy forwarded to OSD to Chief Secretary/ OSD to DC-cum-ACS to Government / P.S. to Principal Secretary, Finance Department for kind information of Chief Secretary/ DC-cum-ACS/ Principal Secretary, Finance Department.

30/05/2026

Under Secretary to Government

Memo No. 14071 /F Date 30.05.2026

Copy forwarded to P.S. to Additional Chief Secretary to Government/ P.S. to Principal Secretary to Government/ P.S. to Commissioner-cum-Secretary to Government / P.S. to Secretary to Government (All Departments) for kind information of Additional Chief Secretary to Government/ Principal Secretary to Government/ Commissioner-cum-Secretary to Government/ Secretary to Government (all Departments).

30/05/2026

Under Secretary to Government

Memo No. 14072 /F Date 30.05.2026

Copy forwarded to All Heads of Departments/ All Revenue Divisional Commissioners/ All Collectors/ All SPs/ All Financial Advisors/ All Assistant Financial Advisors /All Treasury Officers/ All Special Treasury Officers/ All Sub-Treasury Officers/ Accountant General (G & SSA) Odisha, Bhubaneswar/ Accountant General (E&RSA), Odisha, Bhubaneswar/ Accountant General (A & E), Odisha, Bhubaneswar for kind information and necessary action.

30/05/2026

Under Secretary to Government

Memo No. 14073 /F Date 30.05.2026

Copy forwarded to Commissionerate of CT & GST, Odisha / Directorate of Treasuries & Inspection, Odisha / Odisha Sales Tax Tribunal / Directorate of Local Fund Audit, Odisha / Controller of Accounts, Odisha / Madhusudan Das Regional Academy of Financial Management, Odisha for information and necessary action.

30/05/2026

Under Secretary to Government

Memo No. 14074 /F Date 30.05.2026

Copy forwarded to all Officers / all Branches of Finance Department for information and necessary action.

30/05/2026

Under Secretary to Government

Memo No. 14075 /F Date 30.05.2026

Copy forwarded to Shri Tapan Kumar Pattanaik, Sub-Nodal Officer (E-Gazette), FID, Finance Department for kind information and necessary action.

It is requested to upload this letter under the designated category in the official website of Finance Department.

30/05/2026

Under Secretary to Government

ଓଡ଼ିଶା ସରକାର
ଅର୍ଥ ବିଭାଗ
***

ସଂଖ୍ୟା ୧୪୦୨୮ /ଅର୍ଥ ତା ୩୦.୦୫.୨୦୨୨

FIN-COD-MV-0004-2026

କାର୍ଯ୍ୟାଳୟ ସ୍ମାରକ

ବିଷୟ: ସରକାରୀ ବ୍ୟବହାର ପାଇଁ ବୈଦ୍ୟୁତିକ ଯାନ (Electric Vehicles) କ୍ରୟ ସମ୍ବନ୍ଧରେ ।

ସାମ୍ପ୍ରତିକ ପଶ୍ଚିମ ଏସିଆ ସଙ୍କଟ ଯୋଗୁଁ ଉତ୍ପନ୍ନ ଇନ୍ଧନ ସମସ୍ୟା ଏବଂ ଇନ୍ଧନ ବ୍ୟୟର ଆର୍ଥିକ ଭାରକୁ ଦୃଷ୍ଟିରେ ରଖି ୦୧.୦୬.୨୦୨୬ ତାରିଖ ଠାରୁ ସରକାରୀ କାର୍ଯ୍ୟରେ ବାଧ୍ୟତାମୂଳକ ଭାବେ ବିଦ୍ୟୁତ ଚାଳିତ ଯାନ (EV) କ୍ରୟ ସମ୍ବନ୍ଧରେ ରାଜ୍ୟ ସରକାର ନିମ୍ନଲିଖିତ ନିର୍ଦ୍ଦେଶାବଳୀ ଜାରି କରୁଛନ୍ତି ।

୨. ବୈଦ୍ୟୁତିକ ଯାନ (EV) କ୍ରୟ ସମୟରେ ନିମ୍ନଲିଖିତ ସର୍ତ୍ତାବଳୀ ଅନୁସରଣ କରାଯିବ :-

(କ) ନୂତନ ବୈଦ୍ୟୁତିକ ଯାନ (EV) ନିମ୍ନଲିଖିତ ସର୍ବାଧିକ ମୂଲ୍ୟ ସୀମା ମଧ୍ୟରେ କ୍ରୟ କରାଯିବ।

କ୍ରମିକ ସଂଖ୍ୟା	ବର୍ଗ	ସର୍ବାଧିକ ମୂଲ୍ୟ (କର ଏବଂ ବିଧିସମ୍ମତ ଦେୟ ବ୍ୟତୀତ) (ଟଙ୍କା ଲକ୍ଷରେ)
୧	୨	୩
୧	ମାନ୍ୟବର ରାଜ୍ୟପାଳ / ମାନ୍ୟବର ମୁଖ୍ୟମନ୍ତ୍ରୀ / ମାନ୍ୟବର ଉଚ୍ଚ ନ୍ୟାୟାଳୟର ମୁଖ୍ୟ ବିଚାରପତି ଓ ଅନ୍ୟ ମାନ୍ୟବର ବିଚାରପତି / ମାନ୍ୟବର ମନ୍ତ୍ରୀ	୩୦
୨	ମୁଖ୍ୟ ଶାସନ ସଚିବ / ଉନ୍ନୟନ କମିଶନର / କୃଷି ଉତ୍ପାଦନ କମିଶନର / ବିଭାଗୀୟ ସଚିବ (ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ / ଶାସନ ସଚିବ କମିଶନର ତଥା ଶାସନ ସଚିବ) ଓ ସମମର୍ଯ୍ୟାଦା ସମ୍ପନ୍ନ ଅଧିକାରୀ	୨୫
୩	ଜିଲ୍ଲା ଜଜ୍ / ଜିଲ୍ଲାପାଳ / ଜିଲ୍ଲା ଆରକ୍ଷୀ ଅଧୀକ୍ଷକ	୨୦

(ଖ) ଅର୍ଥ ବିଭାଗର ଅନୁମୋଦନ ପରେ Electric Vehicles କ୍ରୟ କରାଯିବ ।

(ଗ)ବର୍ତ୍ତମାନ ବ୍ୟବହୃତ ଯାନର ନିର୍ଦ୍ଧାରିତ ଆୟୁ ସମାପ୍ତ ଓ condemnation ପରେ ନୂତନ ବୈଦ୍ୟୁତିକ ଯାନ (EV) କ୍ରୟ କରାଯିବ।

(ଘ) ଟାଟା, ମହିନ୍ଦ୍ରା, ମାରୁତୀ ଉତ୍ପାଦିତ ବୈଦ୍ୟୁତିକ ଯାନକୁ କ୍ରୟ କରାଯିବ ।

(ଙ) EV କ୍ରୟ ସମୟରେ "one officer one vehicle" ନିୟମକୁ କଡାକଡି ଅନୁପାଳନ କରାଯିବ ।

୩. କେବଳ ବିଶେଷ ପରିସ୍ଥିତିରେ ତା ୦୧.୦୬.୨୦୨୬ ରିଖ ଠାରୁ ପେଟ୍ରୋଲ/ଡିଜେଲ ଯାନ କ୍ରୟକୁ ଅନୁମତି ଦିଆଯିବ।

୪. ଉପରୋକ୍ତ ନିର୍ଦ୍ଦେଶାବଳୀ ରାଜ୍ୟର ସମସ୍ତ ସରକାରୀ ଓ ସରକାରୀ ସମର୍ଥିତ ଉଦ୍ୟୋଗ /ସଂସ୍ଥା /ବିଶ୍ୱବିଦ୍ୟାଳୟ/ ସମିତି (society) ମାନଙ୍କରେ ମଧ୍ୟ କାର୍ଯ୍ୟକାରୀ କରାଯିବ।

ରାଜ୍ୟପାଳଙ୍କ ଆଦେଶକ୍ରମେ

(ସଂଜୀବ କୁମାର ମିଶ୍ର)
ପ୍ରମୁଖ ଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୨୯ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ମାନ୍ୟବର ମୁଖ୍ୟମନ୍ତ୍ରୀଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଦ୍ୟୁମ୍ନ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୩୦ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଉନ୍ନୟନ କମିଶନର-ତଥା-ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଅର୍ଥ ବିଭାଗର ପ୍ରମୁଖ ଶାସନ ସଚିବଙ୍କ ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ସ୍ୱତନ୍ତ୍ର କାର୍ଯ୍ୟରତ ଅଧିକାରୀ ଏବଂ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଦ୍ୟୁମ୍ନ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୩୧ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ପ୍ରମୁଖ ଶାସନ ସଚିବ/ କମିଶନର-ତଥା- ଶାସନ ସଚିବ/ ସଚିବ (ସମସ୍ତ ବିଭାଗ)ଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଦ୍ୟୁମ୍ନ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୩୨ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ସମସ୍ତ ବିଭାଗୀୟ ମୁଖ୍ୟ/ ସମସ୍ତ ରାଜସ୍ୱ ଡିଭିଜନାଲ କମିଶନର/ ସମସ୍ତ ଜିଲ୍ଲାପାଳ /ସମସ୍ତ ପୁଲିସ ଅଧୀକ୍ଷକ /ସମସ୍ତ ଆର୍ଥିକ ପରାମର୍ଶଦାତା /ସମସ୍ତ ସହକାରୀ ଆର୍ଥିକ ପରାମର୍ଶଦାତା /ସମସ୍ତ କୋଷାଗାର ଅଧିକାରୀ/ ସମସ୍ତ ସ୍ୱତନ୍ତ୍ର କୋଷାଗାର ଅଧିକାରୀ/ ସମସ୍ତ ଉପ କୋଷାଗାର ଅଧିକାରୀ/ ମହାଲେଖାପାଳ (G & SSA) ଓଡିଶା, ଭୁବନେଶ୍ୱର / ମହାଲେଖାପାଳ (E & RSA), ଓଡ଼ିଶା, ଭୁବନେଶ୍ୱର/ ମହାଲେଖାପାଳ (A&E) ଓଡିଶା, ଭୁବନେଶ୍ୱର ଙ୍କ ଅବଗତି ଓ ବିହିତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଦ୍ୟୁମ୍ନ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୩୩ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ବାଣିଜ୍ୟ କର ଏବଂ ଜି.ଏସ୍.ଟି. କମିଶନର, ଓଡ଼ିଶା, କଟକ/ ନିର୍ଦ୍ଦେଶକ, କୋଷାଗାର ଏବଂ ପରିଦର୍ଶନ ନିର୍ଦ୍ଦେଶାଳୟ, ଓଡ଼ିଶା / ଲେଖା ନିୟନ୍ତ୍ରକ, ଓଡିଶା, ଭୁବନେଶ୍ୱର / ନିର୍ଦ୍ଦେଶକ, ସ୍ଥାନୀୟ ପାଣ୍ଠି ସମୀକ୍ଷା ନିର୍ଦ୍ଦେଶାଳୟ, ଓଡ଼ିଶା / ରେଜିଷ୍ଟ୍ରାର, ଓଡିଶା ବିକ୍ରୟ କର ଟ୍ରିବ୍ୟୁନାଲ, କଟକ/ ମଧୁସୂଦନ ଦାସ ଆଞ୍ଚଳିକ ବିତ୍ତୀୟ ପରିଚାଳନା ପ୍ରତିଷ୍ଠାନ, ଭୁବନେଶ୍ୱର ଙ୍କ ଅବଗତି ଓ ବିହିତ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଦ୍ୟୁମ୍ନ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୨୪ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ଅର୍ଥ ବିଭାଗର ସମସ୍ତ ଅଧିକାରୀ/ ସମସ୍ତ ଶାଖା ମାନଙ୍କର ଅବଗତି ଓ ଆବଶ୍ୟକ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଶାନ୍ତ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୦୨୫ /ଅର୍ଥ, ତାରିଖ ୩୦.୦୫.୨୦୨୨

ଏହାର ଏକକିତା ନକଲକୁ ଅର୍ଥ ବିଭାଗର ଶ୍ରୀ ତପନ କୁମାର ପଟ୍ଟନାୟକ, ସବ୍-ନୋଡାଲ ଅଫିସର (ଇ-ଗେଜେଟ), FID ଙ୍କୁ ଅର୍ଥ ବିଭାଗର ୱେବସାଇଟ୍‌ରେ ଅପଲୋଡ୍ କରିବା ପାଇଁ ପ୍ରେରଣ କରାଗଲା ।

ପ୍ରଶାନ୍ତ ପଣ୍ଡା ୩୦.୦୫.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT
***

No. 14583 /F., Date 04/06/2026
PT3-FIN-COD-MV-0004-2018

OFFICE MEMORANDUM

Sub.: **Hiring of electric vehicles for official use - Reg.**

In view of the prevailing fuel and energy challenges arising out of recent West Asia crisis and the increasing burden of fuel expenditure, the State Government is pleased to issue the following instructions for mandatory hiring of Electric Vehicles (EVs) for official use w.e.f 1st June, 2026.

2. The hiring of Electric Vehicles shall be made by adhering to the following conditions.

(i) New EVs shall be hired within the maximum monthly hiring charge as indicated below.

Sl. No.	Functionaries	Maximum monthly hiring charge (exclusive of applicable taxes and charging cost)
1	2	3
1	Block / Tahasil Level	Rs. 55,000/-
2	(i) Pool Vehicle (Administrative Departments / Heads of Department) (ii) Special Secretary/ Director (iii) District Level	Rs. 50,000/-
3	District Judge / Collector / SP	Rs. 60,000/-
4	Additional Chief Secretary / Principal Secretary / Commissioner-cum-Secretary and officer of equivalent rank in other services	Rs. 65,000/-
5	Chief Secretary / Development Commissioner / Agriculture Production Commissioner / Member, Board of Revenue and officers of equivalent rank in other services	Rs. 70,000/-
6	Hon'ble Governor / Hon'ble Chief Minister / Hon'ble Chief Justice and Justice of Orissa High Court / Hon'ble Minister	Rs. 80,000/-

(ii) **The hiring charges do not include charging cost. Cost @ Rs 2/- per KM, towards charging of the vehicle, will be provided to the service provider. In case the State bears the cost, no charging cost will be payable to the service provider.**

(iii) The rate will be applicable for a period of two years and will be reviewed subsequently.

3. Moreover, Electric Vehicles (EVs) can be hired through OREDA, and the hiring charges will be paid at the rates fixed through tender by OREDA. However, OREDA can provide a maximum of 300 Electric Vehicles (EVs) on rent.

4. **All vehicles to be hired for official use after 01.06.2026, shall be EVs.**

5. The above instructions shall also be applicable to all Government and Government supported Undertakings / Institutions / Universities / Societies under the State Government.

6. While hiring EV, terms & conditions of Finance Department O.M. No. 15836/F, dated 27.05.2025 shall be followed.

By order of the Governor

04/06/25

(Anil Kumar Purohit)

Joint Secretary to Government

Memo No. 14584 /F Date 04/06/2026

Copy forwarded to P.S. to Hon'ble Chief Minister for kind information of Hon'ble Chief Minister.

04/06/2026
Under Secretary to Government

Memo No. 14585 /F Date 04/06/2026

Copy forwarded to OSD to Chief Secretary/ OSD to DC-cum-ACS to Government / P.S. to Principal Secretary, Finance Department for kind information of Chief Secretary/ DC-cum-ACS/ Principal Secretary, Finance Department.

04/06/2026
Under Secretary to Government

Memo No. 14586 /F Date 04/06/2026

Copy forwarded to P.S. to Additional Chief Secretary to Government/ P.S. to Principal Secretary to Government/ P.S. to Commissioner-cum-Secretary to Government / P.S. to Secretary to Government (All Departments) for kind information of Additional Chief Secretary to Government/ Principal Secretary to Government/ Commissioner-cum-Secretary to Government/ Secretary to Government (all Departments).

04/06/2026
Under Secretary to Government

Memo No. 14587 /F Date 04/06/2026

Copy forwarded to All Heads of Departments/ All Revenue Divisional Commissioners/ All Collectors/ All SPs/ All Financial Advisors/ All Assistant Financial Advisors /All Treasury Officers/ All Special Treasury Officers/ All Sub-Treasury Officers/ Accountant General (G & SSA) Odisha, Bhubaneswar/ Accountant General (E&RSA), Odisha, Bhubaneswar/ Accountant General (A & E), Odisha, Bhubaneswar for kind information and necessary action.

04/06/2026
Under Secretary to Government

Memo No. 14588 /F Date 04/06/2026

Copy forwarded to Commissionerate of CT & GST, Odisha / Directorate of Treasuries & Inspection, Odisha / Odisha Sales Tax Tribunal / Directorate of Local Fund Audit, Odisha / Controller of Accounts, Odisha / Madhusudan Das Regional Academy of Financial Management, Odisha for information and necessary action.

04/06/2026
Under Secretary to Government

Memo No. 14589 /F Date 04/06/2026

Copy forwarded to Chief Executive Officer of Odisha Renewable Energy Development Agency (OREDA) for information and necessary action.

04/06/2026

Under Secretary to Government

Memo No. 14590 /F Date 04/06/2026

Copy forwarded to all Officers / all Branches of Finance Department for information and necessary action.

04/06/2026

Under Secretary to Government

Memo No. 14591 /F Date 04/06/2026

Copy forwarded to Shri Tapan Kumar Pattanaik, Sub-Nodal Officer (E-Gazette), FID, Finance Department for kind information and necessary action.

It is requested to upload this letter under the designated category in the official website of Finance Department.

04/06/2026

Under Secretary to Government

ଓଡ଼ିଶା ସରକାର

ଅର୍ଥ ବିଭାଗ

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ସଂଖ୍ୟା ୧୪୪୧୮ /ଅର୍ଥ ତା ୦୪.୦୬.୨୦୨୬

PT3-FIN-COD-MV-0004-2018

କାର୍ଯ୍ୟାଳୟ ସ୍ମାରକ

ବିଷୟ: ସରକାରୀ ବ୍ୟବହାର ପାଇଁ ବୈଦ୍ୟୁତିକ ଯାନ (Electric Vehicles) ଭଡ଼ା ଦେୟ ସମ୍ବନ୍ଧୀୟ

ସାମ୍ପ୍ରତିକ ପଶ୍ଚିମ ଏସିଆ ସଙ୍କଟ ଯୋଗୁଁ ଉତ୍ପନ୍ନ ଇନ୍ଧନ ସମସ୍ୟା ଏବଂ ଇନ୍ଧନ ବ୍ୟୟର ଆର୍ଥିକ ଭାରକୁ ଦୃଷ୍ଟିରେ ରଖି ତା ୦୧.୦୬.୨୦୨୬ ରିଖ ଠାରୁ ସରକାରୀ କାର୍ଯ୍ୟାଳୟଗୁଡ଼ିକରେ ବାଧତାମୂଳକ ଭାବେ ବୈଦ୍ୟୁତିକ ଯାନ (EV) ଭଡାରେ ନିୟୋଜନ କରିବା ସମ୍ବନ୍ଧରେ ରାଜ୍ୟ ସରକାର ନିମ୍ନଲିଖିତ ନିର୍ଦ୍ଦେଶାବଳୀ ଜାରି କରୁଛନ୍ତି ।

୨. ସରକାରୀ ବ୍ୟବହାର ପାଇଁ ବୈଦ୍ୟୁତିକ ଯାନ (EV) ଭଡ଼ାରେ ନେବା ସମୟରେ ନିମ୍ନଲିଖିତ ସର୍ତ୍ତାବଳୀ ଅନୁସରଣ କରାଯିବ ।

(କ) ଭଡାରେ ନିୟୋଜିତ ବୈଦ୍ୟୁତିକ ଯାନର (EV) ସର୍ବାଧିକ ଭଡ଼ା ଦେୟ ନିମ୍ନମତେ ଧାର୍ଯ୍ୟ କରାଯାଇଅଛି ।

କ୍ରମିକ ସଂଖ୍ୟା	ବର୍ଗ	ମାସିକ ଭଡା (ଟଙ୍କାରେ) (ପ୍ରଯୁଜ୍ୟ ଟିକସ ଏବଂ ଚାର୍ଜିଂ ଖର୍ଚ୍ଚ ବ୍ୟତୀତ)
୧	ବ୍ଲକ୍ / ତହସିଲ ସ୍ତର	୫୫,୦୦୦ /-
୨	(କ) Pool Vehicle (ପ୍ରଶାସନିକ ବିଭାଗ / ବିଭାଗୀୟ ମୁଖ୍ୟ) (ଖ) ସ୍ୱତନ୍ତ୍ର ସଚିବ / ନିର୍ଦ୍ଦେଶକ (ଗ) ଜିଲ୍ଲା ସ୍ତର	୫୦,୦୦୦ /-
୩	ଜିଲ୍ଲା ଜଜ୍ / ଜିଲ୍ଲାପାଳ / ଜିଲ୍ଲା ଆରକ୍ଷୀ ଅଧୀକ୍ଷକ	୬୦,୦୦୦ /-
୪	ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ / ପ୍ରମୁଖ ଶାସନ ସଚିବ / କମିଶନର-ତଥା- ଶାସନ ସଚିବ ଏବଂ ସେହି ସମାନ ପାହ୍ୟା (Rank) ର ଅଧିକାରୀ	୬୫,୦୦୦ /-
୫	ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଉନ୍ନୟନ କମିଶନର / କୃଷି ଉତ୍ପାଦନ କମିଶନର / ସଦସ୍ୟ, ରାଜସ୍ୱ ପର୍ଷଦ ଏବଂ ସେହି ସମାନ ପାହ୍ୟା (Rank) ର ଅଧିକାରୀ	୭୦,୦୦୦ /-
୬	ମାନ୍ୟବର ରାଜ୍ୟପାଳ / ମାନ୍ୟବର ମୁଖ୍ୟମନ୍ତ୍ରୀ/ ମାନ୍ୟବର ଉଚ୍ଚ ନ୍ୟାୟାଳୟର ମୁଖ୍ୟ ବିଚାରପତି ଓ ଅନ୍ୟ ମାନ୍ୟବର ବିଚାରପତି / ମାନ୍ୟବର ମନ୍ତ୍ରୀ	୮୦,୦୦୦ /-

(ଖ) ଉପରୋକ୍ତ ଭଡ଼ା ଦେୟ ମଧ୍ୟରେ ଚାର୍ଜିଂ ଖର୍ଚ୍ଚ ଅନ୍ତର୍ଭୁକ୍ତ ହେବନାହିଁ । ସେବପ୍ରଦାନକାରୀ ସଂସ୍ଥାମାନଙ୍କୁ ବୈଦ୍ୟୁତିକ ଯାନ ଚାର୍ଜିଂ ବାବଦରେ ପ୍ରତି କିଲୋମିଟର ପିଛା ୨ ଟଙ୍କା ହାରରେ ଦେୟ ପ୍ରଦାନ କରାଯିବ । ଯେଉଁ କ୍ଷେତ୍ରରେ ରାଜ୍ୟ ସରକାର ଚାର୍ଜିଂ ବାବଦ ଖର୍ଚ୍ଚ ବହନ କରିବେ, ସେଠାରେ ଯାନ ଯୋଗାଇଥିବା ସଂସ୍ଥାକୁ ଚାର୍ଜିଂ ବାବଦରେ ଦେୟ ପ୍ରଦାନ କରାଯିବ ନାହିଁ ।

(ଗ) ଏହି ଦର ଦୁଇ ବର୍ଷ ପାଇଁ ପ୍ରଯୁଜ୍ୟ ହେବ ଏବଂ ଏହା ପରେ ଏହାର ପୁନର୍ବିଚାର କରାଯିବ ।

୩. ଏହା ବ୍ୟତୀତ ରାଜ୍ୟ ସରକାରଙ୍କ ବିଭାଗଗୁଡ଼ିକ OREDA ମାଧ୍ୟମରେ ବୈଦ୍ୟୁତିକ ଯାନ (EV) ଭଡ଼ା ସୂତ୍ରରେ ଆଣିପାରିବେ ଏବଂ ଭଡା ଦେୟ ଟେଣ୍ଡର ମାଧ୍ୟମରେ ଧାର୍ଯ୍ୟ ହୋଇଥିବା ଦରରେ OREDA କୁ ପ୍ରଦାନ କରିବେ । କିନ୍ତୁ, OREDA ସର୍ବାଧିକ 300ଟି ବୈଦ୍ୟୁତିକ ଯାନ (EV) ଭଡ଼ା ସୂତ୍ରରେ ପ୍ରଦାନ କରିପାରିବ ।

୪. ତା ୦୧.୦୬.୨୦୨୬ ରିଖ ପରଠାରୁ ସରକାରୀ କାର୍ଯ୍ୟାଳୟ ତଥା ଉଚ୍ଚ ପଦସ୍ଥ ଅଧିକାରୀଙ୍କ ବ୍ୟବହାର ପାଇଁ ଭଡା ସୂତ୍ରରେ କେବଳ ବୈଦ୍ୟୁତିକ ଯାନକୁ ନିୟୋଜିତ କରାଯିବ ।

୫. ଉପରୋକ୍ତ ନିର୍ଦ୍ଦେଶାବଳୀ ରାଜ୍ୟର ସମସ୍ତ ସରକାରୀ ଓ ସରକାରୀ ସମର୍ଥିତ ଉଦ୍ୟୋଗ / ସଂସ୍ଥା / ବିଶ୍ୱବିଦ୍ୟାଳୟ / ସମିତି (society) ମାନଙ୍କରେ ମଧ୍ୟ କାର୍ଯ୍ୟକାରୀ କରାଯିବ ।

୬. ବୈଦ୍ୟୁତିକ ଯାନ (EV) ଭଡ଼ା ସୂତ୍ରରେ ନିୟୋଜନ ସମୟରେ ଅର୍ଥ ବିଭାଗର କାର୍ଯ୍ୟାଳୟ ସ୍ମାରକପତ୍ର ସଂଖ୍ୟା ୧୫୮୩୬/ଅ, ତା ୨୬.୦୫.୨୦୨୫ ରିଖର ସର୍ତ୍ତାବଳୀକୁ ଅନୁପାଳନ କରାଯିବ ।

ରାଜ୍ୟପାଳଙ୍କ ଆଦେଶକ୍ରମେ

(ଅନିଲ କୁମାର ପୁରୋହିତ)
ଯୁଗ୍ମ ଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୪ /ଅର୍ଥ, ତାରିଖ ୦୪.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ମାନ୍ୟବର ମୁଖ୍ୟମନ୍ତ୍ରୀଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ସଚ୍ଚାନନ୍ଦ ଗଡ଼ଙ୍କୀ ୦୪.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୫ /ଅର୍ଥ, ତାରିଖ ୦୪.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଉନ୍ନୟନ କମିଶନର-ତଥା-ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଅର୍ଥ ବିଭାଗର ପ୍ରମୁଖ ଶାସନ ସଚିବଙ୍କ ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ସ୍ୱତନ୍ତ୍ର କାର୍ଯ୍ୟରତ ଅଧିକାରୀ ଏବଂ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ସଚ୍ଚାନନ୍ଦ ଗଡ଼ଙ୍କୀ ୦୪.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୬ /ଅର୍ଥ, ତାରିଖ ୦୪.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ପ୍ରମୁଖ ଶାସନ ସଚିବ/ କମିଶନର-ତଥା- ଶାସନ ସଚିବ/ ସଚିବ (ସମସ୍ତ ବିଭାଗ)ଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ସଚ୍ଚାନନ୍ଦ ଗଡ଼ଙ୍କୀ ୦୪.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୭ /ଅର୍ଥ, ତାରିଖ ୦୪.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ସମସ୍ତ ବିଭାଗୀୟ ମୁଖ୍ୟ/ ସମସ୍ତ ରାଜସ୍ୱ ଡିଭିଜନାଲ କମିଶନର/ ସମସ୍ତ ଜିଲ୍ଲାପାଳ /ସମସ୍ତ ପୁଲିସ ଅଧୀକ୍ଷକ /ସମସ୍ତ ଆର୍ଥିକ ପରାମର୍ଶଦାତା /ସମସ୍ତ ସହକାରୀ ଆର୍ଥିକ ପରାମର୍ଶଦାତା /ସମସ୍ତ କୋଷାଗାର ଅଧିକାରୀ/ ସମସ୍ତ ସ୍ୱତନ୍ତ୍ର କୋଷାଗାର ଅଧିକାରୀ/ ସମସ୍ତ ଉପ କୋଷାଗାର ଅଧିକାରୀ/ ମହାଲେଖାପାଳ (G & SSA) ଓଡିଶା, ଭୁବନେଶ୍ୱର / ମହାଲେଖାପାଳ (E & RSA), ଓଡ଼ିଶା, ଭୁବନେଶ୍ୱର/ ମହାଲେଖାପାଳ (A&E) ଓଡିଶା, ଭୁବନେଶ୍ୱର ଙ୍କ ସଦୟ ଅବଗତି ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ସଚ୍ଚାନନ୍ଦ ଗଡ଼ଙ୍କୀ ୦୪.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୮ /ଅର୍ଥ, ତାରିଖ ୦୪.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ବାଣିଜ୍ୟ କର ଏବଂ ଜି.ଏସ୍.ଟି. କମିଶନର, ଓଡ଼ିଶା, କଟକ/ ନିର୍ଦ୍ଦେଶକ, କୋଷାଗାର ଏବଂ ପରିଦର୍ଶନ ନିର୍ଦ୍ଦେଶାଳୟ, ଓଡ଼ିଶା / ଲେଖା ନିୟନ୍ତ୍ରକ, ଓଡିଶା, ଭୁବନେଶ୍ୱର / ନିର୍ଦ୍ଦେଶକ, ସ୍ଥାନୀୟ ପାଣ୍ଠି ସମୀକ୍ଷା ନିର୍ଦ୍ଦେଶାଳୟ, ଓଡ଼ିଶା / ରେଜିଷ୍ଟ୍ରାର, ଓଡିଶା ବିକ୍ରୟ କର ଟ୍ରିବ୍ୟୁନାଲ, କଟକ/ ମଧୁସୂଦନ ଦାସ ଆଞ୍ଚଳିକ ବିତ୍ତୀୟ ପରିଚାଳନା ପ୍ରତିଷ୍ଠାନ, ଭୁବନେଶ୍ୱର ଙ୍କ ସଦୟ ଅବଗତି ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ସଚ୍ଚାନନ୍ଦ ଗଡ଼ଙ୍କୀ ୦୪.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୫ /ଅର୍ଥ, ତାରିଖ ୦୫.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ଓଡ଼ିଶା ନବୀକରଣ ଯୋଗ୍ୟ ଶକ୍ତି ବିକାଶ ଏଜେନ୍ସି (OREDA) ର ମୁଖ୍ୟ କାର୍ଯ୍ୟନିର୍ବାହୀ ଅଧିକାରୀଙ୍କ ସଦୟ ଅବଗତି ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ସଭାନନ୍ଦ ଷଡ଼ଙ୍ଗୀ ୦୫.୦୭.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୦ /ଅର୍ଥ, ତାରିଖ ୦୫.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲ ଅର୍ଥ ବିଭାଗର ସମସ୍ତ ଅଧିକାରୀ/ ସମସ୍ତ ଶାଖା ମାନଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା ।

ସଭାନନ୍ଦ ଷଡ଼ଙ୍ଗୀ ୦୫.୦୭.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୫୧୧ /ଅର୍ଥ, ତାରିଖ ୦୫.୦୫.୨୦୨୫

ଏହାର ଏକକିତା ନକଲକୁ ଅର୍ଥ ବିଭାଗର ଶ୍ରୀ ତପନ କୁମାର ପଟ୍ଟନାୟକ, ସବ୍-ନୋଡାଲ ଅଫିସର (ଇ-ଗେଜେଟ), FID କୁ ଅର୍ଥ ବିଭାଗର ୱେବସାଇଟ୍‌ରେ ଅପଲୋଡ୍ କରିବା ପାଇଁ ପ୍ରେରଣ କରାଗଲା ।

ସଭାନନ୍ଦ ଷଡ଼ଙ୍ଗୀ ୦୫.୦୭.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

GOVERNMENT OF ODISHA

FINANCE DEPARTMENT

***

No. 14794 /F., Date 06.06.2026

FIN-COD-MISC-0009-2019

OFFICE MEMORANDUM

Sub: **Engagement of Consultants/ PMUs/TSUs/ other similar entities – Reg.**

Finance Department, vide Office Memorandum No. 22296/F dated 31.07.2025, has stipulated that no remuneration shall be disbursed to any consultant after 01.04.2026 without prior approval of the Committee headed by the Chief Secretary.

However, the Committee is yet to finalize the optimal number of consultants to be engaged across all Departments, and the process is expected to require additional time. In the interim, two months of the current financial year have already elapsed.

In view of the above, the State Government, after careful consideration, is pleased to extend the aforesaid cut-off date from 01.04.2026 to 01.07.2026. Accordingly, remuneration for the period from April to June 2026 may be released to Consultants, PMUs, TSUs, and other similarly engaged entities.

By order of the Governor

(Anil Kumar Purohit)

Joint Secretary to Government

Memo No. 14795 /F Date 06.06.2026

Copy forwarded to P.S. to Hon'ble Chief Minister for kind information of Hon'ble Chief Minister.

06/06/2026

Under Secretary to Government

Memo No. 14796 /F Date 06.06.2026

Copy forwarded to OSD to Chief Secretary/ OSD to DC-cum-ACS / P.S. to Principal Secretary, Finance Department/ P.S to Special Secretary, GA & PG Department for kind information of Chief Secretary/ DC-cum-ACS/ Principal Secretary, Finance Department/ Special Secretary, GA & PG Department.

06/06/2026

Under Secretary to Government

Memo No. 14797 /F Date 06.06.2026

Copy forwarded to P.S. to Additional Chief Secretary to Government/ P.S. to Principal Secretary to Government/ P.S. to Commissioner-cum-Secretary to Government / P.S. to Secretary to Government (All Departments) for kind information of Additional Chief Secretary to Government/ Principal Secretary to Government/ Commissioner-cum-Secretary to Government/ Secretary to Government (all Departments).

06/06/2026

Under Secretary to Government

Memo No. 14798 /F Date 06.06.2026

Copy forwarded to all Expenditure Branches of Finance Department for information and necessary action.

06/06/2026

Under Secretary to Government

Memo No. 14799 /F Date 06.06.2026

Copy forwarded to Shri Tapan Kumar Pattanaik, Sub-Nodal Officer (E-Gazette), FID, Finance Department for information and necessary action.

It is requested to upload this letter under the designated category in the official website of Finance Department.

06/06/2026

Under Secretary to Government

ଓଡ଼ିଶା ସରକାର

ଅର୍ଥ ବିଭାଗ

***

ସଂଖ୍ୟା ୧୪୩୬୪ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୬

FIN-COD-MISC-0009-2019

କାର୍ଯ୍ୟାଳୟ ସ୍ମାରକ

ବିଷୟ: **ପରାମର୍ଶଦାତା / ପି.ଏମ.ୟୁ. (PMU) / ଟି.ଏସ.ୟୁ. (TSU) / ଅନ୍ୟାନ୍ୟ ସମାନ ସଂସ୍ଥା ଇତ୍ୟାଦିର ନିୟୋଜନ ସମ୍ବନ୍ଧରେ**

ଅର୍ଥ ବିଭାଗ ତାଙ୍କର କାର୍ଯ୍ୟାଳୟ ସ୍ମାରକ ସଂଖ୍ୟା 22296/F ତାରିଖ 31.07.2025 ମାଧ୍ୟମରେ ନିର୍ଦ୍ଦେଶ ଦେଇଥିଲେ ଯେ, 01.04.2026 ପରେ ମୁଖ୍ୟ ସଚିବଙ୍କ ଅଧ୍ୟକ୍ଷତାରେ ଗଠିତ କମିଟିର ପୂର୍ବ ଅନୁମୋଦନ ବିନା କୌଣସି ପରାମର୍ଶଦାତା / ପି.ଏମ.ୟୁ. (PMU) / ଟି.ଏସ.ୟୁ. (TSU) / ଅନ୍ୟାନ୍ୟ ସମାନ ସଂସ୍ଥାକୁ ପାରିଶ୍ରମିକ ପ୍ରଦାନ କରାଯିବ ନାହିଁ ।

କିନ୍ତୁ, ସମସ୍ତ ବିଭାଗରେ ନିୟୋଜିତ ହେବାକୁ ଥିବା ପରାମର୍ଶଦାତାଙ୍କର ସଠିକ ସଂଖ୍ୟା ସମ୍ବନ୍ଧରେ କମିଟି ଏପର୍ଯ୍ୟନ୍ତ ଅନ୍ତିମ ସିଦ୍ଧାନ୍ତରେ ପହଞ୍ଚିନାହାନ୍ତି ଏବଂ ଏହି ପ୍ରକ୍ରିୟାକୁ ଅଧିକ ସମୟ ଲାଗିବାର ସମ୍ଭାବନା ରହିଛି । ଇତିମଧ୍ୟରେ ଚଳିତ ଆର୍ଥିକ ବର୍ଷର ଦୁଇ ମାସ ମଧ୍ୟ ଅତିବାହିତ ହୋଇସାରିଛି ।

ଉପରୋକ୍ତ ପରିସ୍ଥିତିକୁ ଦୃଷ୍ଟିରେ ରଖି, ରାଜ୍ୟ ସରକାର ଉକ୍ତ କଟଅଫ ତାରିଖକୁ 01.04.2026 ରୁ 01.07.2026 ପର୍ଯ୍ୟନ୍ତ ବୃଦ୍ଧି କରିଛନ୍ତି । ତଦନୁସାରେ, ଏପ୍ରିଲ 2026 ରୁ ଜୁନ 2026 ପର୍ଯ୍ୟନ୍ତ ସମୟସୀମା ପାଇଁ ପରାମର୍ଶଦାତାମାନଙ୍କୁ, PMU, TSU ଓ ଏହା ସଦୃଶ ଅନ୍ୟାନ୍ୟ ସଂସ୍ଥାକୁ ପାରିଶ୍ରମିକ ପ୍ରଦାନ କରାଯାଇପାରିବ ।

ରାଜ୍ୟପାଳଙ୍କ ଆଦେଶ ଅନୁସାରେ

(ଅନିଲ କୁମାର ପୁରୋହିତ)
ଯୁଗ୍ମ ଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୩୪୫ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ମାନ୍ୟବର ମୁଖ୍ୟମନ୍ତ୍ରୀଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା।

ସତ୍ୟାନନ୍ଦ ଗଡ଼ଙ୍ଗୀ ୦୨.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୩୪୨ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଉନ୍ନୟନ କମିଶନର-ତଥା-ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ଅର୍ଥ ବିଭାଗର ପ୍ରମୁଖ ଶାସନ ସଚିବ/ ସାଧାରଣ ପ୍ରଶାସନ ଓ ସାଧାରଣ ଅଭିଯୋଗ ବିଭାଗର ସ୍ୱତନ୍ତ୍ର ଶାସନ ସଚିବ ଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ସ୍ୱତନ୍ତ୍ର କାର୍ଯ୍ୟରତ ଅଧିକାରୀ ଏବଂ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା ।

ସତ୍ୟାନନ୍ଦ ଗଡ଼ଙ୍ଗୀ ୦୨.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୩୪୩ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ଅତିରିକ୍ତ ମୁଖ୍ୟ ଶାସନ ସଚିବ/ ପ୍ରମୁଖ ଶାସନ ସଚିବ/ କମିଶନର-ତଥା- ଶାସନ ସଚିବ/ ସଚିବ (ସମସ୍ତ ବିଭାଗ) ଙ୍କର ସଦୟ ଅବଗତି ନିମନ୍ତେ ତାଙ୍କ ବ୍ୟକ୍ତିଗତ ସଚିବଙ୍କୁ ପ୍ରେରଣ କରାଗଲା।

ସତ୍ୟାନନ୍ଦ ଗଡ଼ଙ୍ଗୀ ୦୨.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୩୪୮ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୨

ଏହାର ଏକକିତା ନକଲ ଅର୍ଥ ବିଭାଗର ସମସ୍ତ Expenditure ଶାଖା ମାନଙ୍କର ଅବଗତି ଓ ଆବଶ୍ୟକ କାର୍ଯ୍ୟାନୁଷ୍ଠାନ ନିମନ୍ତେ ପ୍ରେରଣ କରାଗଲା।

ସତ୍ୟାନନ୍ଦ ଗଡ଼ଙ୍ଗୀ ୦୨.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ

ଜ୍ଞାପକ ସଂଖ୍ୟା ୧୪୩୪୫ /ଅର୍ଥ, ତାରିଖ ୦୨.୦୨.୨୦୨୨

ଏହାର ଏକକିତା ନକଲକୁ ଅର୍ଥ ବିଭାଗର ଶ୍ରୀ ତପନ କୁମାର ପଟ୍ଟନାୟକ, ସବ୍-ନୋଡାଲ ଅଫିସର (ଇ-ଗେଜେଟ), FID ଙ୍କୁ ଅର୍ଥ ବିଭାଗର ୱେବସାଇଟ୍ ରେ ଅପଲୋଡ କରିବା ପାଇଁ ପ୍ରେରଣ କରାଗଲା ।

ସତ୍ୟାନନ୍ଦ ଗଡ଼ଙ୍ଗୀ ୦୨.୦୨.୨୦୨୨
ଅନୁଶାସନ ସଚିବ