PT1-GAD-SC-GCS-0090-2016-17152/Gen.

GOVERNMENT OF ODISHA
GENERAL ADMINISTRATION & PUBLIC GRIEVANCE DEPARTMENT

Bhubaneswar, Dated, the 22nd June, 2019.

OFFICE MEMORANDUM

Subject: Rescheduling of working hours in Offices functioning under the State Government.

In order to improve the efficiency in administration and to make it more citizen centric, the Government has been taking various innovative steps. Taking into consideration all related issues and in supersession of all previous orders issued in this behalf, Government hereby declares fourth Saturday of every month as a general holiday for all State Government employees.

The day-to-day working hours in the State Government Offices shall be from 10.00 A.M. to 5.30 P.M. with half an hour lunch break from 1.30 P.M. to 2.00 P.M.

The above revised timings are not applicable to Vacation Departments.

This will be given immediate effect.

By Order of Governor

22.6.19

(Girish S. N.)
Special Secretary to Government

Memo No. 17153 /Gen., Bhubaneswar, dated the 22nd June, 2019

Copy forwarded to the Director, Printing, Stationary & Publication, Odisha, Cuttack for information and necessary action.

He is requested to publish the office memorandum in the extra ordinary issue of the Odisha Gazettee and supply 100 copies to this Department.

Special Secretary to Government

Memo No. 17154 /Gen., Bhubaneswar, dated the 22nd June, 2019

Copy forwarded to all Departments of Government/ all Heads of Departments/ all RDCs/all Collectors/ Registrar, Odisha Administrative Tribunal, Bhubaneswar/ Special Secretary, Odisha Public Service Commission, Cuttack/ Secretary, Odisha Staff Selection Commission, Bhubaneswar/ Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar for information and necessary action.

They are requested to circulate the Office Memorandum amongst the Sub-ordinate offices functioning under their control as well as the employees working under them.

Special Secretary to Government